Sharing Objects with Connecticut History Illustrated

About Sharing to CHI

The process of adding objects to the Connecticut History Illustrated (CHI) collection is different in the new CTDA. Instead of using a dropdown in the MODS form, or adding an audience tag to your MODS records, you can now **share** objects to the CHI collection.

Steps

- Ingest your object.

  - **Ingesting Objects**
    
    If you need help ingesting an object, read the [Quick Start Guide](#) or one of the [Content Model guides](#).

- Navigate to the collection containing the object you want to share with CHI.

- Click the "Manage" tab.

- Click on "Collection".

  - [Add an object to this Collection](#)
  - [Batch Import Objects](#)
  - [Book Batch](#)
• Click on the “Share members” tab.

• Select the objects you want to share with CHI.

• Select “Connecticut History Illustrated (480002:collection)” from the dropdown menu under “Share members with collection”.

• Click “Share selected objects”.